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XII STANDARD - COMMERCE MANAGEMENT

PROCESS PRINCIPLES OF MANAGEMENT

Choose the correct answers:-

1. The founder of scientific management was
   a) Peter F. Drucker  b) Frederick Taylor  c) Henry Fayol  d) Elton

2. The first management principles were developed by
   a) Victor Meldrew  b) Charles  c) Henry Fayol  d) Taylor

3. Studying the future and arranging the means for dealing with it is part of the process of
   a) Organizing  b) Controlling  c) Coordinating  d) Planning

4. Principles of management are not
   a) Absolute  b) Flexible  c) Behavioural  d) Universal

5. The principles of management are significant because of
   a) Changing technology  b) Utilisation of resources  c) increase in efficiency  d) initiative

6. Henry Fayol was a
   a) Social scientist  b) Accountant  c) Production Engineer  d) Mining Engineer

7. Which of the following is not a function of management?
   a) Staffing  b) Planning  c) Controlling  d) Cooperation

8. Find the odd one out.
   a) Board of Directors  b) Chief Executive  c) Foremen  d) Shareholders

9. Which of the following is not true?
   a) Management is universal  b) Management is an art  c) Management is a social process
      d) Management is always bureaucratic

10. Modern managers are:
    a) Action oriented  b) Able to build a sense of shared values  c) Able to manage changes efficiently
        d) All of the above

FUNCTIONS OF MANAGEMENT

1. Management functions are called as
   a) Managerial process  b) Cyclical process  c) Psychological process  d) Accounting process

2. Nothing can be performed without
   a) Organising  b) Staffing  c) Planning  d) Controlling

3. Consumers are satisfied through
   a) Coordination  b) Motivation  c) Innovation  d) Representation

4. Which of the following is not a function of management?
   a) Budgeting  b) Profit earning  c) Staffing  d) Planning

5. Which among the following is not a subsidiary function of management?
   a) Communication  b) Innovation  c) Motivation  d) Decision-making
6. Co-ordination means
   a) Organising activities  b) Directing activities  c) Synchronizing activities  d) All of these

7. Strategic planning is done by
   a) Top managers of the firm  b) Middle managers  c) Supervisory managers  d) Non supervisory employees

8. Empowerment is related to
   a) Planning  b) Organizing  c) Directing  d) Controlling

9. Supervisory management spends most of his/her time
   a) Planning and Controlling  b) Directing and Controlling  c) Planning and Organizing  d) Organizing and Controlling

10. Coordinating people and human resources to accomplish organizational goals is the process of
    a) Planning  b) Directing  c) Management  d) Leadership

MANAGEMENT BY OBJECTIVES (MBO) MANAGEMENT BY EXCEPTION (MBE)

1. What is MBO?
   a) Managerial Business objects  b) Management by objectives
c) Management by organization  d) Management of Business organization

2. MBO is popularised in
   a) USA  b) Japan  c) India  d) UK

3. MBO is a/an
   a) Philosophy  b) Training  c) Principle  d) Management system

4. Systematic evaluation of performance is made with the help of
   a) MBO  b) KRA  c) MBE  d) MBA

5. Management by objective is
   a) Goal oriented  b) work oriented  c) both  d) None of these

6. Second step is process of management by objectives is to
   a) Guided setting of objective  b) Ongoing performance discussion
c) Review job and agreement  d) Develop performance standards

7. Management by objective (MBO) is also known as
   a) Management by results  b) Management by goals
c) Management by planning  d) Management by evaluation

8. Management by objective is a
   a) Set of rules  b) Series of procedure
c) Way of thinking about management  d) All of the above
9. Objectives are decided by
   a) Superior   b) Subordinates   c) **Mutual consultations of both superior and subordinates**
   d) None of these

10. The following is/are the disadvantages of Management by objective (MBO)
    a) Inflexibility                  b) Lack of relevant skill
    c) Lack of individual motivation  d) **All of the above**

FINANCIAL MARKETS - I INTRODUCTION TO FINANCIAL MARKETS

1. Primary and Secondary markets
   a) Compete with each other     b) **Complement each other**   c) Function independently
   d) Control each other

2. In primary markets, first time issued shares to be publicly traded, in stock markets is
    considered as
   a) Traded offering     b) Public markets   c) Issuance offering   d) **Initial public offering**

3. In primary markets, property of shares which made it easy to sell newly issued security is
   considered as
   a) **Increased liquidity**   b) Decreased liquidity   c) Money flow   d) Large funds

4. Money market where debit and stocks are traded and maturity period is more than ayear is
   classified as
   a) Short term markets   b) Long term markets   c) **Capital markets**   d) None of these

5. Type of structured market through which funds flow with help of financial instruments such
   as bonds and stocks is classified as
   a) **Financial markets**   b) Flow markets   c) Funds markets   d) Capital markets

6. The first issues are floated in
   a) **Primary market**   b) Secondary market   c) Commodity market   d) Regulated market

7. Type of market in which securities with less than one year maturity are traded, is classified as
   a) **Money market**   b) Capital market   c) Transaction market   d) Global market

8. Process of selling and buying of stocks and bonds is classified as
   a) **e-trade**   b) stock trade   c) both a and b   d) None of these

9. _______ for productive purposes is also made possible.
   a) Saving mobilization  b) Investment  c) **Flow of funds**  d) None of these

10. _______ is the market for securities that are already issued.
    a) Primary market  b) **Secondary market**  c) Debt market  d) Equity market
CAPITAL MARKET

1. Right issue refers to the shares issued to
   a) Employees  b) public  c) Existing directors  d) Existing shareholders

2. Which market facilitates capital formations?
   a) Primary market  b) Secondary market  c) Debt market  d) Money market

3. The existence of a capital market enables companies to raise
   a) Capital formation  b) Permanent capital  c) Industrial growth  d) All of these

4. Which markets make possible to generate foreign capital?
   a) Primary market  b) Secondary market  c) Money market  d) Capital market

5. NSEI was established in

6. The NSDL was setup in the year

7. Which of the following instruments are traded in capital market?
   a) Government agency securities  b) Negotiable Bank CDs
     b) c) Repurchase agreements  d) Commercial papers

8. Which of the following does financial services industry consist of?
   I. Tele communication  II. Insurance  III. Funds Management  IV. Trusts
   a) I and II  b) III and IV  c) I, II and III  d) II, III and IV

   a) Does not allow  b) Discourage  c) encourage  d) Prohibits

10. Primary market is concerned with __________
    a) Increase in shares  b) Decrease in shares  c) Issue of new shares  d) None of these

MONEY MARKET

1. Treasury bills and Commercial bills are the example of
   a) Money market  b) Capital market  c) Debt market  d) Debt market

2. Which market deals with shares and debentures?
   a) Money market  b) Capital market  c) Debt market  d) Primary market

3. A market for the purchase and sale of Treasury bills are known as
   a) Treasury bills market  b) Call loan market  c) Bill market  d) None of these

4. Certificate of Deposits are issued in the form of usance
   a) Bills of exchange  b) Promissory notes  c) Commercial bills  d) None of these

5. The issuers of certificate of Deposits are
   a) Drawer  b) Treasure bills  c) Commercial banks  d) Corporations

6. Bills that are accompanied by documents of title to goods are called
   a) Foreign bills  b) Indigenous bills  c) Documentary bills  d) Demand bills
7. Certificate of deposits which are usually negotiable are issued by
   a) Banks  b) stock exchange  c) business corporation d) financial markets

8. Negotiable deposit certificate is traded in
   a) Primary market  b) Direct market  c) Indirect market  d) secondary market

9. Maximum maturity days of holding commercial paper are
   b) 170 days  c) 270 days  d) 100 days

9. Certificate of deposits which are usually negotiable are issued by
   a) Banks  b) Financial market  c) Stock exchange  d) Business corporations

**STOCK EXCHANGE**

1. Amsterdam stock exchange was established in the year
   a) 1602  b) 1604  c) 1666  d) 1680

2. Which of the following securities are bought and sold are recorded and made public?
   a) Protection to investors  b) Capital formation  c) Market quotations  d) None of these

3. People like to invest in the shares of such companies which yield
   a) Goodwill  b) Good profits  c) Financial position is high  d) Services

4. Stock exchange requires recognition from the
   a) State government  b) Central government  c) Commercial bank  d) Financial institutions

5. Stock exchange encourages
   a) Raising fund  b) Capital formation  c) Divert resources  d) Bargaining strength

6. Jobbers are also called as
   a) Taravaniwalas  b) Gambling  c) Speculation  d) Bear

7. The prices of different securities traded are shown on
   a) State Boards  b) Central Boards  c) Electronic Boards  d) None of these

8. Who act as intermediaries between buyers and sellers of securities?
   a) Authorised clerks  b) Brokers  c) Jobbers  d) Speculation

9. Tejiwala is an
   a) Pessimistic speculator  b) Optimistic speculator  c) Premium hunter  d) Taravaniwalas

10. A bear is a
    a) Premium hunter  b) Optimistic speculator  c) Pessimistic speculator  d) Tejiwala

**SECURITIES EXCHANGE BOARD OF INDIA (SEBI)**

1. Securities and Exchange Board of India was first established in the year
   a) 1980  b) 1986  c) 1988  d) 1990

2. SEBI is an apex body that maintains and regulates our
   a) Capital market  b) Mutual funds  c) Share capital  d) None of these

3. The capital market is meaningless in the absence of the
   a) Brokers  b) Investors  c) Owners  d) Employees

4. SEBI issues Guidelines and Instructions to business concerning
   a) Credit issues  b) Capital issues  c) Capital market  d) Share capital
5. Registering and controlling the functioning of collective investment schemes such as
   a) **Mutual funds**  b) Securities  c) Bonds  d) Debentures
6. Stock exchange deals in
   a) Goods  b) Services  c) **Financial securities**  d) Country’s currency
7. Number of recognised stock exchange in India
   a) 2  b) 21  b) 22  d) 24
8. SEBI has the following number of members including chairman.
   a) 5  b) 6  c) 7  d) 8
9. Where is the headquarters of the SEBI?
   a) Delhi  b) Bengaluru  c) Chennai  d) **Mumbai**
10. A stock market is also called
    a) Free market  b) Open market  c) **Equity market**  d) Sports market

**HUMAN RESOURCES MANAGEMENT**

**FUNDAMENTALS OF HUMAN RESOURCES MANAGEMENT**

1. The Human resource is the most important element in any
   a) **Organisation**  b) Industry  c) Commerce  d) Business
2. Human resource can work as a
   a) Unity  b) Reliable  c) **Team**  d) None of these
3. Human resource management has
   a) Irrelevant  b) **universal relevance**  c) temporarily  d) permanent
4. Human resource management helps improve
   a) Production  b) **Productivity**  c) Profit  d) Power
5. In modern scenario a companies long term advantage lies in
   a) Technology  b) Business location  c) New market  d) **Human resource**
6. Human resource management refers to
   a) all managerial activities  b) concepts and techniques
   c) **the management of people in organizations**  d) None of these
7. The focus of Human resource management revolves around
   a) Machine  b) Money  c) **Men**  d) None of these
8. Human resource management function does not involve
   a) Retirement  b) Selection  c) **Cost control**  d) Training
9. The objectives of HRM are categorized as
   a) Personal objectives  b) Functional objectives
   c) Organisational and social objectives  d) **All of these**
10. The term used before the language of modern HRM was
    a) Labour relations  b) Personnel management  c) Industrial management  d) **all of the**
above

RECRUITMENT METHODS

1. Poaching is also called
   a) **Raiding**  b) Unsolicited application  c) Professional Tutor

2. Rate which is used to represent that organization is successful at hiring conditions is classified as
   a) Selection rate  b) Yield rate  c) **Acceptance rate**  d) Success base rate

3. In recruitment cost, costs such as salaries of operating managers and public relation managers are classified as
   a) Direct costs  b) Marginal costs  c) **Indirect costs**  d) Labour costs

4. In recruitment costs, agency fees, recruitment advertisement and salaries of recruiters is classified as
   a) **Direct cost**  b) Indirect cost  c) both  d) None of the above

5. Comparison between numbers of applications at each preceding stage of recruitment process is classified as
   a) initialization ratio  b) resultant ratio  c) **yield ratio**  d) application ratio

6. The recruitment and selections process aimed at right kind of people
   a) at right place  b) at right time  c) to do right things  d) **all of the above**

7. The following is a source of recruitment
   a) Advertisement  b) Reference  c) Employment agency  d) **All of the above**

8. Which mode of recruitment is through advertisements, newspapers and want ads?
   a) Direct  b) **Indirect**  c) Both  d) None of the above

9. Identifying the right people in rival companies, offering them better terms and luring them away is popularly called as
   a) Competition  b) Acquisition  c) **Poaching**  d) None of the above

10. The following is concerned with developing a pool of candidates in line with the human resources plan
   a) Development  b) Training  c) **Recruitment**  d) None of these

EMPLOYEE TRAINING METHOD

1. A person who is learning and practicing the skills of particular job is called
   a) **Trainee**  b) trainers  c) training  d) none of these

2. Which department should decide the level of training to be imparted to the employees?
   a) Public  b) Private  c) **Training**  d) All of these

3. Which method is superior plays the role of coach or guide and an instructor?
   a) Mentoring method  b) Job rotation method
   c) Apprenticeship method  d) **Coaching method**
4. Which method gain more knowledge by observing and participating in decision making process?
   a) Coaching method b) Committee Assignment method
c) Apprenticeship method d) Job rotation method

5. E-learning is all about
   a) computers and computing b) electronics
c) experience d) being-technology-driven

6. The process of enhancing the technical skills of workers in a short period is called
   a) Training b) development c) education d) none of these

7. Laboratory training is also known by the name
   a) Sensitivity training b) Job instruction training c) Apprenticeship training d) None of the these

8. Which one of the following is a source of assessing training needs?
   a) Performance evaluation b) Advisory panel c) Attitude survey d) All of these

9. The planned use of networked information and communications technology for the delivery of training is called
   a) e-learning b) role playing c) case study d) programmed learning

10. In which type of analysis are corporate goals and plans compared with the existing manpower inventory to determine the training needs?
   a) Organisation analysis b) Operation analysis c) Individual analysis d) None of the above

   ELEMENTS OF MARKETING CONCEPT OF MARKETING AND MARKETER

1. The words market is derived from the Latin word
   a) Marks b) Marcatus c) Mars d) Marcus

2. Which market is regulated and controlled by certain rules?
   a) Commodity market b) Produce exchange market c) National market d) World market

3. Which type of market deals with the purchase or sale of goods and silver?
   a) Capital market b) Commodity market c) Bullion market d) Perfect market

4. Which types of market where short term securities are exchanged?
   a) Bullion markets b) Manufactured goods market c) Money market d) Spot market

5. Which concept of marketing is product oriented?
   a) Old concept of marketing b) Modern concept of marketing c) Entity concept of business d) None of these

6. Sub-division of marketing is called as
   a) Market segmentation b) decision of market c) allocation of market d) none of these

7. _______ is an international market.
   a) Money market b) Future market c) Regulated market d) Foreign exchange market
8. ________ is also known as securities market.
   a) Stock market   b) National market   c) International market d) Commodity market

9. ________ is the most valuable product that can be marketed today.
   a) Persons   b) Places   c) Information   d) Ideas

10. Marketing refers to the ________
    a) Sale of product   b) Goods distribution   c) goods and services are exchanged to each other d) All of these

MARKETING AND MARKETING MIX

1. Storage function of marketing creates
   a) possession utility   b) time utility   c) form utility   d) place utility

2. Marketing helps to increase the
   a) individual income   b) nation's income   c) productivity   d) none of these

3. Which is the value of a product expressed in monetary terms?
   a) Product   b) Price   c) Promotion   d) Place

4. Marketing is a process which aims at
   a) Production   b) Profit making   c) Satisfaction of customer needs   d) Selling products

5. Anything that can be offered to a market for attention, acquisition, use or consumption that might satisfy a want or need is called
   a) Demand   b) Price   c) Product   d) Service

6. This company is well known for Technology innovation, Great value and act as a game changer.
   a) Nokia   b) HTC   c) Samsung   d) Apple

7. The promotion "P" of marketing is also known as
   a) Product differentiation   b) Distribution   c) Cost   d) Marketing communication

8. The concept of marketing mix was developed by
   a) N.H. Borden   b) Philip Kotler   c) Stanton   d) W. Anderson

9. Which one of the following is not element of marketing mix?
   a) Promotion   b) Place   c) Product   d) None of these

10. Warehousing removes the hindrances of
    a) Time   b) Place   c) Finance   d) Form

RECENT TRENDS IN MARKETING

1. The boundaries of nations are disappearing for exploiting the opportunities of
   a) Business   b) Industry   c) Commerce   d) Accounts

2. All the business transaction carried out through internet and other online tools is called
   a) E-Tailing   b) E-Marketing   c) E-Business   d) E-Commerce

3. E-Tailing is also called
4. Green marketing is also known as
   a) E-Tailing  b) E-Marketing  c) Traditional market  d) **Environmental marketing**

5. The multilevel marketing is also called as
   a) Electronic marketing  b) Green marketing  c) **Referral marketing**  d) None of these

6. Which of the following describes e-commerce?
   a) **Doing business electronically**  b) Doing business  c) Sale of goods  d) All of the above

7. E-commerce involves the application of
   a) **Knowledge Management Systems**  b) Product Management Systems
   c) Services Management Systems  d) All of the above

8. Green marketing is a part of
   a) Social marketing  b) Service marketing  c) **Relationship marketing**  d) rural marketing

9. ________ is suited to small companies.
   a) Multilevel marketing  b) **Guerrilla marketing**  c) Social marketing  d) Service marketing

10. ________ are networks that connect people within a company to each other and to the company network.
    a) Intranets  b) Extranets  c) Internets  d) None of these

**CONSUMERISM**

1. New products appeared and consumer's dependence of business
   a) increased  b) decreased  c) both d) none of these

2. Which causes heavy loss to the consumers?
   a) Spurious goods  b) Warranty  c) False advertisement  d) **Adulteration**

3. The term consumerism in the early
   a) 1950  b) 1954  c) 1956  d) **1960**

4. Producers, sellers and service providers give importance to the
   a) Workers  b) Managers  c) **Consumers**  d) Owners

5. Which has been very responsive to the consumer needs through legislative actions?
   a) Private  b) **Government**  c) Financial institutions  d) None of these

6. Caveat emptor means
   a) **Let the buyer beware**  b) Let the seller beware  c) both d) None of these

7. Caveat venditor means
   a) Let the buyer beware  b) **Let the seller beware**  c) both d) None of these

8. The consumer protection Act is referred in short as
9. Consumer protection Act is applicable to
   a) Immovable goods   b) Movable goods
   c) Specific goods and services   d) all goods and services

10. The minimum age limit for being a member of district forum as per consumer protection act is
   a) 65    b) 35    c) 40    d) 30

CONSUMER PROTECTION

1. Satisfaction of consumer needs is stated to be supreme objective of a
   a) business   b) industry   c) commerce   d) economics

2. Who cheat consumer by using unfair weight and measure?
   a) Producers   b) Employees   c) Sellers   d) Workers

3. The consumer should discharge his duties as responsible
   a) citizen   b) workers   c) both   d) none of these

4. The consumer must get cash receipt as a proof of goods purchased from the
   a) buyer   b) seller   c) both   d) none of these

5. The most important law is the
   c) Weights and Measures Act, 1958   d) Trade Mark Act, 1999

6. Consumer satisfaction is the ultimate aim of
   a) Marketing   b) Business Ethics   c) Modern Marketing   d) None of these

7. Consumerism has been defined as
   a) environmental problems   b) an improved quality of life
   c) grievances of consumers   d) none of these

8. Which of the following does not fall under consumer rights?
   a) rights to the informed   b) rights to choose
   c) rights to seek government help   d) rights to represent the consumer court

9. The total number of rights given to consumers as per consumer protection act is
   a) 5   b) 4   c) 6   d) 8

10. The former President of the USA, Mr. John F. Kennedy summed up the basic consumer rights are
    a) Right to Safety   b) Right to be informed   c) right to Choose   d) All of the above
GRIEVANCE REDRESSAL MECHANISM

1. In a country like India there is a shortage of many
   a) Workers  b) Products  c) Skills  d) None of these

2. Complaints can be filed with the forum by a
   a) Consumer  b) Channel of members  c) Suppliers  d) Competitors

3. The National Consumer Disputes redressal Commission (NCDRC) at the apex is situated at
   a) Calcutta  b) New Delhi  c) Bombay  d) Chennai

4. For the District consumer Forum, is a value of upto
   a) ` 20 lakhs  b) ` 15 lakhs  c) ` 25 lakhs  d) ` 10 lakhs

5. For the State Commission, is a value above
   a) ` 5 lakhs and ` 50 lakhs  b) ` 20 lakhs and ` 1 crore
   c) ` 20 lakhs and ` 5 crore  d) ` 10 lakhs and ` 1 crore

6. The state consumer protection council is also known as
   a) National Commission  b) Consumer Awareness Act
   c) Consumer Disputes Redressal Commission  d) All of the above

7. Formal written complaint of employees is called
   a) Grievance arbitration  b) Grievance strike  c) Grievance  d) employee ownership

8. Members of state consumer protection council should not exceed
   a) two  b) five  c) ten  d) three

9. The chairman of the district consumer protection council is
   a) District Magistrate  b) Collector of the District  c) MP of the District  d) None of these

10. President of district forum is
    a) Collector the district  b) A person who are qualified as advocate
    c) A person who are qualified to be a district judge  d) None of these

BUSINESS ENVIRONMENT

1. A business is an integral part of the
   a) Social system  b) Economic system  c) Psychological system  d) None of these

2. The analysis of business environment helps a business to identify
   a) New opportunities  b) New employees  c) Profit maximization  d) None of these

3. Internal environment factors can be changed or altered are known as
   a) external factors  b) controllable factors  c) uncontrollable factors  d) none of these

4. The success of an enterprise is solely dependent on its
   a) manpower  b) skills  c) quality  d) right attitude

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5. Organisations have realized the importance of nurturing and maintaining good relationship with the
   a) competitors  b) financier  c) customers  d) suppliers

6. The aim of any business is to satisfy the needs of its
   a) customers  b) suppliers  c) financiers  d) public

7. Customer relationship management aims at creating and sustaining cordial relations with
   a) suppliers  b) customers  c) financiers  d) competitors

8. Business is a part of
   a) society  b) economic activity  c) both a and b  d) none of these

9. The development in the IT and telecommunications has created a
   a) rural market  b) global market  c) urban market  d) none of these

10. Every business has to take
    a) strategic decisions  b) dynamic decisions  c) both  d) none of these

THE SALE OF GOODS ACT 1930

1. Sale of Goods Act was passed in the year a) 1986  b) 1930  c) 1982  d) 1955

2. A contract of sale involves
   a) one parties  b) three parties  c) two parties  d) more than five parties

3. The subject matter of contract of sale must be
   a) goods  b) cash  c) credit  d) all of these

4. The monetary consideration for the goods sold is called
   a) Price  b) Goods  c) Both a and b  d) none of these

5. Which of the following determined with reference to the terms and conditions of the contract?
   a) Condition  b) Warranty  c) Both a and b  d) none of these

6. Section 2, the sale of goods act is about
   a) Principles  b) Definitions  c) Exceptions  d) None of the above

7. The voluntary transfer of possession from one person to another is called
   a) Transfer  b) Change of possession  c) Delivery  d) None of these

8. Definition of unpaid seller is provided in section of the Sale of Goods Act, 1930
   a) 45  b) 46  c) 47  d) None of these

9. The possession of the finder of lost goods is that of
   a) Bailee  b) Bailor  c) Creditor  d) True owner
10. Which of the following does not fall in the category of “Goods”?
   a) Stock and Shares   b) Money and actionable claims
   c) Growing crops and grass   d) None of these

ELEMENTS OF ENTREPRENEURSHIP

1. The person who establishes business is termed
   a) Entrepreneur   b) Intrapreneur   c) Promoter   d) Manager

2. The output of an entrepreneurial process ends up in establishing an
   a) environment   b) enterprise   c) organization   d) none of these

3. An Irishman described the entrepreneur to be a person who assumes risk inherent in
   the venture started by him – who said these words?
   a) Jean Baptize   b) Knight   c) Schumpeter   d) Richard Cantillon

4. “Entrepreneurship is essentially a creative activity” – who said these words?
   a) Schumpeter   b) Richard   c) Knight   d) Jean Baptize

5. Women entrepreneurship is gaining importance in India in the wake of economic
   a) Liberalisation   b) Globalisation   c) (a) or (b)   d) (a) and (b)

   “Women who innovate, imitate or adopt a business activity are known as women
   entrepreneurs”
   a) Jean Baptize   b) Knight   c) Richard   d) Schumpeter

6. CWEI was registered as a civil society in the year a) 1990
   b) 1992   c) 1996   d) 1998

7. The first and foremost function of entrepreneur is
   a) idea generation   b) determination
   c) Investigation   d) preparation of business plan

8. Name the institution which was setup in 1982 to promote integrated rural
   development.
   a) NSIC   b) NABARD   c) SIDBI   d) NCEUS

9. Name the institution which is setup as an apex bank to provide direct or indirect
   financial assistance under difference scheme.
   a) SIDBI   b) NSIC   c) NABARD   d) CWEI

TYPES OF ENTREPRENEURS

1. Which of the following entrepreneur is simply imitates existing skill, knowledge or technology
   already in place in advanced countries?
2. Make in India initiative was launched in
   a) April 2014 b) September 2014 c) may 2014 d) None of these

1. Stand-up India was launched in a) 2015 b) 2016 c) 2017 d) 2018

2. National Skill Development Mission was unveiled in

3. Entrepreneurs from the business families are called
   a) State entrepreneur b) Joint entrepreneur c) Urban entrepreneur d) Classical entrepreneur

4. Which of the following entrepreneurs are those motivated to take up venture by the desire for self fulfillment?
   a) Motivated b) Spontaneous c) Classical d) Modern

5. Which of the following entrepreneurs starts his own venture as a family business?
   a) Agricultural entrepreneur b) Fabian entrepreneur c) Drone entrepreneur d) Classical entrepreneur

6. Corporate entrepreneur is called
   a) Promoter b) Buyer c) Founder d) None of these

7. Which of the following entrepreneurs are those motivated to take up venture by the desire for self fulfillment?
   a) Motivated b) Spontaneous c) Classical d) Modern

8. Which of the following entrepreneurs are those motivated to take up venture by the desire for self fulfillment?
   a) Motivated b) Spontaneous c) Classical d) Modern
3. Entrepreneur has to include the mechanism for managing the venture in the
   a) Project report b) Statutory license c) Both a and b d) None of these
4. Entrepreneur has to apply for
   a) Statutory license b) Project report
   c) Provisional Registration Certificate d) Permanent Registration Certificate
5. _______ is a foremost challenge facing India.
   a) New programmes b) Innovation c) Job Creation d) None of these
6. _______ has to choose suitable plot of accommodating his venture.
   a) Entrepreneur b) Intrapreneur c) Manager d) Promoter
7. _______ has to determine the source of finance for funding the venture.
   a) Intrapreneur b) Manager c) Entrepreneur d) Promoter
8. Entrepreneur has to obtain _______ from the authority concerned.
   a) Municipal License b) Project report c) Provisional Registration Certificate d) None of these
9. Entrepreneur requires _______ types of finance.
   a) two b) three c) four d) six

COMPANY LAW AND SECRETARIAL PRACTICE
COMPANIES ACT 2013

1. Which company shares can be freely transferable?
   a) Private company b) Public company c) both a and b d) None of these
2. Minimum number of members required to apply for incorporation certificate in a Public Limited company is
   a) 3 b) 2 c) 7 d) 50
3. The second stage in the formation of the company is
   a) Promotion b) Registration c) Capital subscription d) Commencement of business
4. The second most important document which is required at the time of registration is
   a) Memorandum of Association b) Prospectus
c) Articles of Association d) None of these
5. A debenture, in which no specific time is specified by the companies to pay back the money is called an
   a) Registered debentures b) Bearer debentures c) Irredeemable debentures d) None of these
6. The articles of association needs to be signed by
   a) all proposed directors b) Registrar c) subscribers of memorandum d) none of the
7. The person who envisages the idea is called a
   a) Promoter  b) Manager  c) Director  d) Member

8. If minimum subscription is not received application money should be refunded with in ______ days.
   a) 20  b) 25  c) 30  d) 10

9. Minimum subscription should be received within ____________ days.
   a) 130  b) 125  c) 120  d) 150

10. The ___ is the charter of a company.
    a) Memorandum of Association  b) Articles of Association
    c) Both a and b  d) None of the above

COMPANY MANAGEMENT

1. The group of human beings who undertake the responsibility to run the business of the company are known as
   a) Board of directors  b) Shareholders  c) Debenture holders  d) None of these

2. The overall performance of any company is vested with the
   a) debenture holders  b) directors  c) both a and b  d) None of these

3. The directors are expected to act in
   a) utmost care  b) good faith  c) delegate work  d) None of these

4. The directors should conduct their work with
   a) good faith  b) utmost care  c) delegate work  d) None of these

5. The definition of the term key managerial personnel contained in
   a) Section 2(13)  b) Section 2(18)  c) Section 2(50)  d) Section 2(51)

6. The Governing body of a company incorporated under companies Act called
   a) Board  b) Policy  c) MOA  d) AOA

7. Public companies which have paid-up share capital
   a) `5 Crores  b) `10 Crores or more  c) `50 Crores  d) `25 Crores

8. Public companies which have Turnover
   a) `25 Crores  b) `50 Crores  c) `75 Crores  d) `100 Crores or more

9. The alternative director is not a representative or agent of
   a) Original director  b) Shadow director  c) Additional director  d) Nominee director

10. The minimum requirement of Director is
    a) two  b) three  c) four  d) five

COMPANY SECRETARY

1. The person who is responsible for the general performance of an organization is called
2. The word secretary has originated in
   a) French  b) Latin  c) Tamil  d) None of these

3. The Latin word secretaries which means
   a) Secretary  b) Sector  c) Secret  d) None of these

4. Some information should be kept very confidential in all the
   a) Companies  b) Private institutions  c) Industries  d) Owners

5. Every unlisted company and every private company having a paid up capital of
   a) `3 crore  b) `50 lakhs  c) `5 crore  d) `more than 10 crores

6. To deliver share certificate of allotment within
   a) 30 days  b) 2 months  c) 3 months  d) 5 months

7. The company secretary must serve in the best interests of the
   a) Board of directors  b) Debenture holders  c) Shareholders  d) All of the above

8. The meeting held with the shareholders of the company is called
   a) Board meeting  b) Committees meetings  c) Shareholders meetings  d) None of these

9. First general meeting of the Public company is called the
   a) Statutory meeting  b) Annual General meeting  c) Committee meetings  d) Board meetings

10. Meetings of directors are called
    a) Special meetings  b) Board meetings  c) Committee meetings  d) None of these
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